

**IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 6/22/2017**

**BOARD MEMBERS PRESENT:** Joshua R Thompson - Chair  
Cathy Hart  
Nancy M Kerr

**BOARD MEMBERS ABSENT:** Zendi F Meharry  
John H Williams

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Mitchell Toryanski, Legal Counsel  
Kellie LaBonte, Technical Records Specialist II

**OTHERS PRESENT:** Kris Ellis, Eiguren Ellis Public Policy

The meeting was called to order at 9:00 AM MDT by Joshua R Thompson.

Ms. Cory reviewed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination.

Ms. Hart made a motion to authorize Mr. Thompson to work with Ms. Cory on a response and placing the information on the Board's website for public comment. It was seconded by Ms. Kerr. Motion carried.

**NEW BUSINESS**

The Board reviewed the documentation sent by the National Association of Boards of Examiners of Long Term Care Administration (NAB) including: the computer based testing agreement, new exam timeline, and exam candidate handbook. The Board would like this placed on the next meeting agenda to allow for further review by the Board's legal counsel.

The Board reviewed the brochure from the Federation of Associations of Regulatory Boards Seminar. No action was taken.

**EXECUTIVE SESSION**

Ms. Kerr made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Hart. The vote was: Mr. Thompson, aye; Ms. Hart, aye; and Ms. Kerr, aye. Motion carried.

Ms. Hart made a motion to come out of executive session. It was seconded by Ms. Kerr. The vote was: Mr. Thompson, aye; Ms. Hart, aye; and Ms. Kerr, aye. Motion carried.

## **APPLICATIONS**

Ms. Kerr made a motion to hold application 901151215 pending receipt of additional information. It was seconded by Ms. Hart. Motion carried.

Ms. Kerr made a motion to hold application 901152025 pending receipt of additional information. It was seconded by Ms. Hart. Motion carried.

Ms. Kerr made a motion to hold application 901149593 pending receipt of additional information. It was seconded by Ms. Hart. Motion carried.

Ms. Kerr made a motion to approve Jory Hunter as an Administrator in Training. It was seconded by Ms. Hart. Mr. Thompson voted nay. Motion carried.

Ms. Kerr made a motion to approve Robert Beckman for examination. It was seconded by Ms. Hart. Motion carried.

**NEXT MEETING** is scheduled for Thursday, July 27, 2017 at 9:00 AM.

## **ADJOURNMENT**

Ms. Kerr made a motion to adjourn the meeting at 9:51 AM. It was seconded by Ms. Hart. Motion carried.

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Joshua R Thompson, Chair

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John H Williams

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Cathy Hart

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Nancy M Kerr

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Zendi F Meharry

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Tana Cory, Bureau Chief